**DATA SUBJECT REQUEST
for exercising rights regarding their personal data**

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| **Applicant**Please fill out all the required information so that we can correctly establish your identity and contact you back.  |
| Full name |  |
| E-mail  |  | *Please, provide e-mail address* ***OR*** *your telephone number to which we will get back to you* |
| Telephone number |  |
| Date |  |

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| **Rights you wish to exercise**You can request one or more here stated rights. Please consider that your rights depend on the specific circumstances or based on our processing of your personal data etc. Once we have determined all the circumstances under which we process your personal data, we will let you know if we can act on your request. | ☐ | Confirmation whether my personal data are being processed  |
| ☐ | Access to my personal data |
| ☐ | Transfer of my personal data |
| ☐ | Restricting the processing of my personal data |
| ☐ | Correction of my incorrect personal data |
| ☐ | Erasing my personal data |
| ☐ | Withdrawal of consent for the processing of personal data |
| ☐ | Complaint to the processing of my personal data |

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| Your additional comments |  | *For example, if you indicate when we were in contact, you can help us identify your data and resolve your request more quickly.* |
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**How do we handle your request?**

Please, send filled out request to privacy.orbicocro@orbico.com. Please note that we cannot proceed with unfilled (or partially filled out) requests and that we may ask you to complete such a request. Also, depending on the rights you are exercising, we may contact you and ask for additional information (*e.g. regarding the period related to your request etc*).

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| **Note on the processing of personal data**We process your personal data collected through this request for the purpose of answering on your request and exercising your rights in accordance with the General Regulation on Personal Data Protection (EU 2016/679). More information on how we process your personal data can be found at the following link [Privacy Policy](https://www.orbico.hr/en/legal/privacy-general-orbicohr). For all questions, please contact us via privacy.orbicocro@orbico.com. | **Signature!** |